

Chapter 6

Children Educational Assistance

Governing Rules

Assistance for education of children of Government employee is available in the form of children Education Allowance and Hostel Subsidy.

Eligibility

All Central Government employees without pay limit including deputation to Central Government industrial employees, civilian employee paid from Defence Estimate and employees deputed outside or on foreign service if terms of deputation/foreign service so allow, are eligible for the assistance.

Admissibility

- (i) Child (including stepchild) is wholly dependent on the govt. employee.
- (ii) Assistance is available till the child is up to 20 years (22 years in case of physically/mentally handicapped children) or till the end of the current academic session, whichever is later.
- (iii) The child must study in a recognized school and attend the school regularly, or through correspondence or distance learning.
- (iv) If the period of absence from school without proper leave, exceeds one month, the assistance will not be admissible.
- (v) The assistance is admissible in addition to the scholarship/free ship to the extent of fees actually paid.
- (vi) The assistance is available for up to 2 children. In case of more than two children, the allowance is admissible for the two eldest surviving children only.
- (vii) The assistance can be availed in respect of school going children only i.e for children from classes nursery to XII, including classes XI and XII held by junior college or schools affiliated to Universities or Boards of Education or a recognized school/institution (i.e. a Govt. school or an educational institution, whether Govt. aided or not, recognized by the Central/State whether Govt. aided or not, recognized by the Central/State Govt./UT Administration/university/recognized educational authority for the area or whose fees are approved by any of these authority.
- (viii) If both the parents are eligible for such assistance whether under Central Government or under some other employer, only one of them can claim.
Note: The claimant employee shall furnish an undertaking the CEA has not been claimed in respect of the child by any other claimant.
- (ix) The assistance is admissible when the employee is no duty/leave (including extraordinary leave) suspension but not during the period of dies non.

(x) If an employee ceases to be a Government servant due to retirement, resignation, discharge, dismissal or removal in the middle of the academic year, the assistance will be available till the end of the academic years.

(xi) If an employee dies while in service, the assistance will continue to be admissible in respect of his/her children, till such time the employee would have actually received the same.

Note: 'year' means academic year i.e 12 months or completes academic session.

CHILDREN EDUCATION ALLOWANCE (CEA)

Rate of Allowance (w.e.f. 1.7.2017)

The allowance is admissible per child at the rate of Rs. 2,250 p.m. In case of differently able child, the allowance is admissible at double the normal rate i.e Rs. 4, 500 p.m.

Note: the above limit would be automatically raised by 25% every time the DA in the revised pay structure goes up by 50.

The allowance is given towards reimbursement of tuition fee, admission fee, laboratory fee, special fee charged for agriculture, electronics, music or any other subject, fee charged for practical work under the programmed of work experience, fee for use of any aid or appliance by the child, library fee, games/sports fee, fee for extra-curricular activities, and for purchase of one set of text books and notebooks (of any number), two sets of uniform prescribed by the school (irrespective of colours/winter/summer/PT uniform) and one pair of school shoes for a child, in a year. Examination fee shall also be reimbursable from academic year 2013-14. Vidyalaya Vikas Nidhi charged by Kendriya Vidyalaya is also reimbursable.

Development fee/parent's contribution in lieu of tuition fee is reimbursable (provided not tuition fee is charged).

The allowance is admissible even if the child undergoes non-format education or vocational training or other similar instructions in a Govt. aided/approved institution. Fee charged directly by school for catering to the special needs of the child with disabilities is reimbursement.

Notes: (1) Fee paid to organization/institution other than the school or fee paid to private tutors is not reimbursable. Reimbursement of school bags, pen, pencil etc. is not allowed.

(2) Fee charged for teaching through audio-visual aids is reimbursable.

Claim for CEA

w.e.f. 1.7.2017, reimbursement will be allowed just once a year, after completion of the financial year. For reimbursement of CEA, a certificate from the head of the institution (i.e. school), confirming that the child studies during the previous academic year, will be sufficient for the purpose.

HOSTEL SUBSIDY

Rate of Subsidy (w.e.f. 1.7.2017)

The hostel subsidy is admissible per child at the rate of Rs. 6,750 p.m. In case of differently abled child, the subsidy will be allowed at double the normal rate i.e. Rs. 13,500 p.m.

The reimbursement shall be allowed for the amount of expenditure incurred by the Govt. servant (as per hostel certificate) or the ceiling mentioned above, whichever is lower.

Note: The above limit would be automatically raised by 25% every time DA in the revised pay structure goes up by 50%.

Admissibility

- (a) Hostel subsidy means expense incurred by a Govt. employee for keeping his/her children in a hostel of a residential school beyond 50 kms from his/her residence.
- (b) It is admissible, irrespective of any transfer liability.
- (c) The subsidy is not admissible in respect of children for whom CEA is being drawn.
- (d) Children attending day-boarding are not eligible.
- (e) It is admissible only for classes nursery to class XII.

Claim for Hostel Subsidy

w.e.f. 1.7.2017, reimbursement shall be done just once a year, after completion of the financial year, on submission of a certificate from the head of institution (hostel), confirming that the child studies in the hostel during the previous academic year and mentioning the amount of expenditure incurred by the Government servant towards lodging and boarding in the residential complex.

T.A FOR CHILDREN STUDYING OUTSIDE HQRS

Travelling Allowance

Once in a calendar year during vacation, fare for the journey from the place of study to Headquarters of the employee and back, is allowed.

Entitlement

The fare reimbursable will be-

- (a) IInd class fare by rail at student concessional rate, between the nearest Railway station, if the places are connected by rail; or
- (b) Fare by ordinary bus or lowest class in steamer if the places are not connected by rail.